

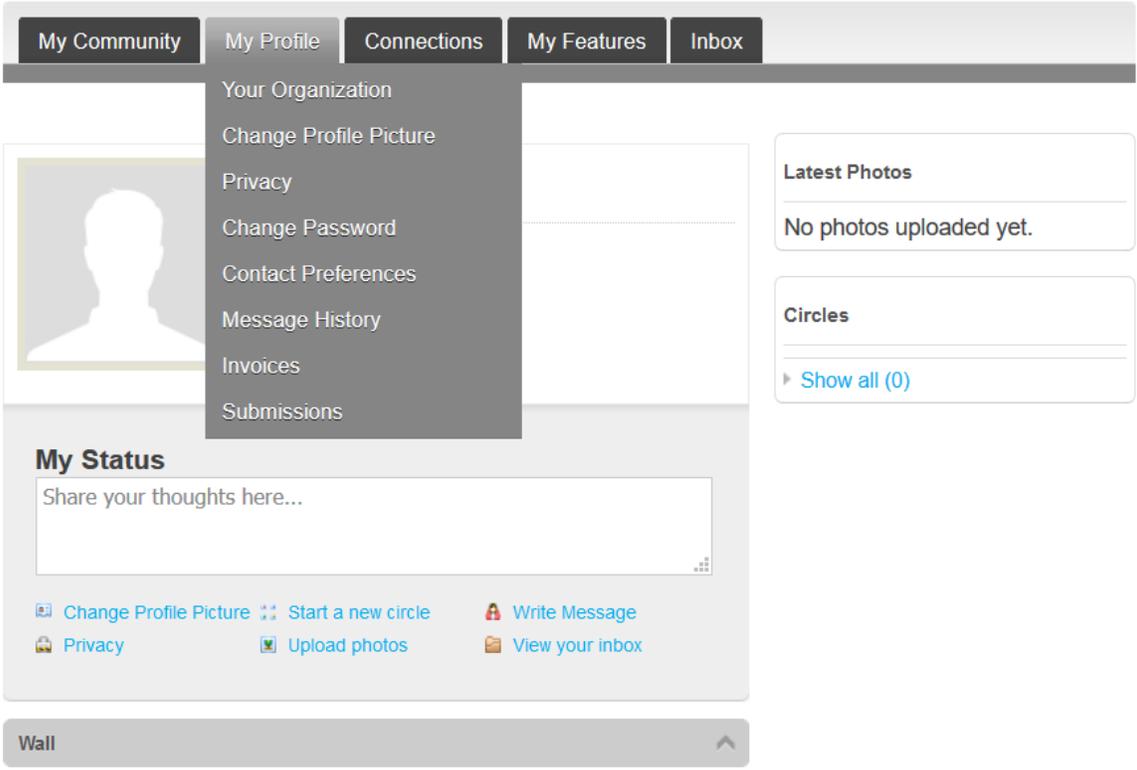
## How to update your profile

1. Click on Member Login and log into the site
2. Under the picture of the Badge with your name, click on the My Profile link.
3. Click on the Edit button.
  - a. From here you can make changes to your phone, address, title and select which ECIA email notifications you would like to receive.

### Email Preference(s)

- ECIA Events
- ECIA Member Benefits
- ECIA Member Survey
- ECIA News/Updates
- ECIA Service Partner Program
- ECIA The Source Newsletter
- I do not wish to receive emails.

4. You have the option to change/upload a profile picture, change your password and view/pay invoices. (There may be a short delay in seeing all changes)



The screenshot shows a user profile page with a navigation bar at the top containing tabs for 'My Community', 'My Profile', 'Connections', 'My Features', and 'Inbox'. The 'My Profile' tab is active, and a dropdown menu is open over the profile picture area. The dropdown menu lists the following options: 'Your Organization', 'Change Profile Picture', 'Privacy', 'Change Password', 'Contact Preferences', 'Message History', 'Invoices', and 'Submissions'. Below the profile picture is a 'My Status' section with a text input field containing the placeholder 'Share your thoughts here...'. At the bottom of the status section are several links: 'Change Profile Picture', 'Start a new circle', 'Write Message', 'Privacy', 'Upload photos', and 'View your inbox'. To the right of the profile picture area, there are two sections: 'Latest Photos' with the text 'No photos uploaded yet.' and 'Circles' with a link to 'Show all (0)'.